**COLLEGE STATION HIGH SCHOOL PTO Meeting Minutes**

**December 12, 2023**

**In Attendance:** Holly Sharp, Miriam Gerges, Guadalupe Martell, Shelly Humphrey, Joy Cashion, Hailey Bodden, Melissa Carter, Misty Kalke, Justin Grimes.

**Call to order:** 12:05

**Approval of October 2023 meeting minutes:** Motion was made by Ericka Mitchell. Second was made by Miriam Gerdes. All in favor. November minutes were approved.

**Teacher Representative’s Update:** Ms. Martell – Teachers are excited about Christmas break and preparing for finals. Teachers and staff enjoyed the Thanksgiving lunch. The food was very good and thought having a special line for teachers during the student lunch period was a good idea. Teachers got their food and came to the LGI to eat. Thank you to the PTO from all teachers.

**Principal’s Update:** Mr. Grimes - Thanked us for Thanksgiving lunch. Tomorrow begins finals schedule and open campus lunch. Everyone must be in attendance for the first 2 finals each day even if exempt unless it’s a true “no class”. Mr. Grimes passed out family Christmas cards to each PTO member and one copy campus Christmas card.

**President’s Report:** Holly Sharp

* Waiting on Kendra Scott check which is $175.50. Our rep had left the company which is why it’s taking so long.
* Scholarships for seniors opened on 12/11 and closes on March 8th. Education Foundation also has scholarships which open 12/15 to 3/1. Shelly Humphrey to chair scholarship committee for CSHS PTO and committee will decide on how to rank. This will take place in April and it will be awarded in May which a representative of PTO can present.
* Shelly Humphrey & Ms. Reed - Sixteen kids were identified by teachers. A total of $3,190 was raised. Each kid received at least $190 from Target/Old Navy. $690 of Academy gift cards came from Athletics kids. PTO raised $795 from the community and contributed $205 of our own funds. Other PTO members contributed another $200 for a total of $1,200 given to Ms. Reed from the PTO. Next year consider starting earlier in order to raise more from the community (put in newsletter, have PTO promote earlier).

**Treasurer Report:** Joy Cashion

* Starting balance at beginning of November was $21,702. Received a sponsorship check for $1,000. Cleared teacher appreciation check and WTTP. Balance now is $21,833.
* We still have one outstanding check for a scholarship to Blinn from after prom and another outstanding check to reimburse for gift card drive. One outstanding deposit from paypal from donations for gift cards.

**Fundraising:** Sherry Sutton & Miriam Williams Gerdes – Regrouping in January to find a co-chair for parking spot painting. Ericka will send out an email blast about parents serving on the committee even if they can’t participate in PTO.

**Sponsorships & Engagement:** Norma Croskey – Sponsorship drive closed Nov 1. Will make sign for front office and add sponsors to our website. BVOMS sponsored at $1000 so they’ll be on principal’s newsletter and fund a scholarship. Another drive will begin in January or February.

**Teacher Hospitality:** Shelby Lyne & Katy Jackson – Thanksgiving lunch for staff was reported to go well.

**Staff Appreciation:** Hailey Bodden & Misty Kalke – Still doing cookies and snacks. In future years, consider doing Candy Canes, individual tea packets and/or cups and put in workroom so teachers know they are thought of at Christmas.

**Communications (Social Media):** Michelle Hawthorne – Nothing new to report but remember to send her pictures if we have any.

**Communications (Website):** Lauren Connally – no new items to report, will add sponsors

**VIPS & Donations:** Ericka Mitchell – no new items to report

**Copy Coordinator:** Crystal Warner – no new items to report

**Other Business:**  none

Future Meetings (3rd Tuesday of each month at noon in the LGI): Jan. 16, Feb. 20, Mar. 19, Apr.16, May 21 (\*denotes not a 3rd Tuesday )

Meeting adjourned at 12:48.